

TENANT PERSONAL DETAIL APPLICATION FORM

TITLE:		FIRST NAME/S:		SURNAME:	
ADDRESS OF PROPERTY APPLIED FOR:					
APPLICANTS CURRENT ADDRESS:					
TIME AT CURRENT ADDRESS:				DATE OF BIRTH:	
APPLICANTS PHONE NO & EMAIL ADDRESS:		Phone:	Email:		
APPLICANTS JOB TITLE OR COURSE TITLE:					
NAME OF EMPLOYER OR EDUCATIONAL ESTABLISHMENT:					
NAME OF LINE MANAGER OR HEAD OF DEPARTMENT:					
TELEPHONE & EMAIL ADDRESS OF EMPLOYER (if applicable):					
APPLICANTS CURRENT SALARY OR STUDENT LOAN:					
NAME, ADDRESS & TELEPHONE NUMBER OF CURRENT LANDLORD: (IF STUDENT HALLS, NAME OF UNIVERSITY THAT RUNS)					
NEXT OF KIN NAME:			TELEPHONE NUMBER:		
ADDRESS:			POSTCODE:		
EMAIL ADDRESS:			RELATIONSHIP:		
NAME OF UK GUARANTOR:			TELEPHONE NUMBER:		
ADDRESS:			POSTCODE:		
EMAIL ADDRESS:			RELATIONSHIP:		
APPLICANTS BANKERS:				ACCOUNT NUMBER:	
ACCOUNT HOLDERS NAME:				SORT CODE: / /	
FULL ADDRESS OF ACCOUNT HOLDING BRANCH:					
DO YOU RECEIVE ANY GOVERNMENT, LOCAL AUTHORITY, OR ANY OTHER BENEFITS? (tick relevant box) NO <input type="checkbox"/> YES <input type="checkbox"/> If yes, please indicate which benefits here:					
WHAT MADE YOU CONTACT HOMES4U FOR PROPERTY?					

NOTES AND CONDITIONS: By signing this application form below, you confirm and/or agree;

- To pay an **Agency Fee**, which is **not refundable** should you, or any co-applicant, not be able to proceed with a tenancy. **The Agency Fee is payable for matching you with a suitable property or landlord. It is not related to the ongoing tenancy.**
- That by completing this form, a tenancy is **not** created and you are merely making an application, subject to **consents, credit check results and/or references & guarantees.**
- If a credit check is required, you will need to complete an application form within 7 days. **If a tenancy is agreed, you will be required to complete all payments and documentation within 7 days.**
- Please note that you will be liable for a re-sign fee of one week's rent plus VAT should you wish to extend a tenancy agreement past the fixed term expiry date.
- That any of the above-named may be contacted for references of any description.
- Please note that if you are a student you will be asked to provide a **UK resident guarantor** who must be **in full time employment** and earnings sufficient to cover your rent should you fall in arrears
- If you are in employment, you will be required to provide an employers reference stating position, contract & salary. You may be required to undergo a credit check. **If you fail the check** and wish to proceed with the tenancy application, you will be required to obtain a guarantor and pay £20 for them to undergo credit checking. Fees will not be refunded.
- Written permission is required to keep a pet at the property. You must notify in writing now if you intend to request permission. Failure to do so may result in forfeiting agency fees.
- That this form is correctly filled in- misrepresentations can be construed as fraudulent and the Agency fee will be forfeited,
- That in the event that the landlord / landlord's agent cannot contact you, you may be contacted at any contact points provided by you
- homes4u may contact you in the future with details of services and offers which we think you may be interested in. Please indicate whether this is acceptable- **YES / NO**

SIGNED:

PRINT:

DATE: ____ / ____ / **2011**