

TENANT PERSONAL DETAIL APPLICATION FORM

FULL FIRST NAME/S:		SURNAME:	
APPLICANTS CURRENT ADDRESS:			
TIME AT CURRENT ADDRESS:		DATE OF BIRTH:	
APPLICANTS PHONE NO:	DAY:	EVE:	MOBILE:
APPLICANTS E-MAIL ADDRESS:			
APPLICANTS JOB TITLE OR COURSE TITLE:			
NAME OF EMPLOYER OR EDUCATIONAL ESTABLISHMENT:			
NAME OF LINE MANAGER OR HEAD OF DEPARTMENT:			
TELEPHONE & EMAIL ADDRESS OF EMPLOYER (if applicable):			
APPLICANTS CURRENT SALARY OR STUDENT LOAN:			
NAME, ADDRESS & TELEPHONE NUMBER OF CURRENT LANDLORD: (IF STUDENT HALLS, NAME OF UNIVERSITY THAT RUNS)			
NEXT OF KIN NAME:		TELEPHONE NUMBER:	
ADDRESS:		POSTCODE:	
EMAIL ADDRESS:		RELATIONSHIP:	
ADDRESS OF PROPERTY APPLIED FOR:			
NAMES OF THOSE TO LIVE AT PROPERTY APPLIED FOR:			
APPLICANTS BANKERS:		ACCOUNT NUMBER:	
ACCOUNT HOLDERS NAME:		SORT CODE: / /	
FULL ADDRESS OF APPLICANTS BANKERS:			
DO YOU RECEIVE ANY GOVERNMENT, LOCAL AUTHORITY, OR ANY OTHER BENEFITS? (tick relevant box) NO <input type="checkbox"/> YES <input type="checkbox"/> If yes, please indicate which benefits here:			

- NOTES AND CONDITIONS:** By signing this application form below, you confirm and or agree;
- To pay an **Agency Fee**, which is **not refundable** should you, or any co-applicant, not be able to proceed with a tenancy.
 - The Agency Fee is payable for matching you with a suitable property or landlord. It is not related to the ongoing tenancy.**
 - That by completing this form, a tenancy is **not** created and you are merely making an application, subject to consents, credit check results and/or references & guarantees
 - If a credit check is required, you will need to complete an application form within 7 days. **If a tenancy is agreed, you will be required to complete all payments and documentation within 7 days.**
 - Please note that you will be liable for a re-sign fee of one week's rent plus VAT should you wish to extend a tenancy agreement past the fixed term expiry date.
 - That any of the above-named may be contacted for references of any description.
 - Please note that if you are a student you will be asked to provide a UK resident guarantor who must be in full time employment and earnings sufficient to cover your rent should you fall in arrears
 - If you are in employment, you will be required to provide an employers reference stating position, contract & salary. You may be required to undergo a credit check. If you fail the check and wish to proceed with the tenancy application, you will be required to obtain a guarantor and pay £20 for them to undergo credit checking.
 - That this form is correctly filled in- misrepresentations can be construed as fraudulent and the Agency fee will be forfeited,
 - That in the event that the landlord / landlord's agent cannot contact you, you may be contacted at any contact points provided by you
 - homes4u may contact you in the future with details of services and offers which we think you may be interested in. Please indicate whether this is acceptable- **YES / NO**

SIGNED:	PRINT:	DATE: ____ / ____ / 2010
----------------	---------------	---------------------------------